

MINUTES OF BURTON BRADSTOCK PARISH COUNCIL MEETING
Held On 7th January 2009 at 7.30pm in The Reading Room, Burton Bradstock

PRESENT: Cllrs: A.Mackie, P.Dutton, L.Comley, P.Toms, D.Dixon, D.Batten, D.Venn, H.Seadon, K.Broad, F.Moore (Clerk), DCC Cllr: R.Coatsworth, WDDC Cllr: M.Parsons and nine members of the public.

<p>1. Apologies: Cllrs: E.Ripley, S.Pett.</p> <p>2. Declarations of Interest: There were no declarations of interest.</p>	ACTION
<p>3. Minutes of the Previous Meeting: The minutes of the previous meeting 3rd December 2008 were approved and signed by the Chairman as a true record.</p>	
<p>4. Parish Clerks Report & Matters Arising:</p> <ul style="list-style-type: none"> ▪ Play area: The Clerk to repair more removed pailings. ▪ Christmas Tree: This has now been removed. ▪ Dog Bin near Toilets. This has now been emptied and will be removed by the Clerk as there is an existing bin at the other side of the toilet block that is emptied by WDDC. ▪ Barrowfield Signs: The Clerk to contact the Highways department again on this issue. ▪ N.Trust Village Representation: The Parish Council's representative is E.Ripley and C.Richards from the N.Trust has been informed. 	Clerk.
<p>5. Correspondence including the TV digital changeover and how to help vulnerable community members.</p> <ul style="list-style-type: none"> ▪ Digital Changeover: A letter and information has been received from K.Pett (DORBAG), reminding the Council about the digital changeover and asking if the Council could help identify and assist with information local vulnerable people. It was agreed to place details about contacts for assistance in the BVN and to place posters offering advice on local notice boards. The Clerk to contact D.Farwig, (Digital UK) to come to another information meeting if there was enough local interest. ▪ DCC Road Space Management Section: Details of the road closures in Shipton Lane on three occasions for a period of six hours starting at midnight on 8th, 13th and 20th January 2009. Details will be placed on the notice boards. ▪ Dorset Health Security Committee: The Annual report for 2007-08. ▪ WDDC: Corporate performance Plan for 2008 plus other additional relevant information. ▪ Dorchester Town Council: A public meeting to look at 'Sustainable Communities Act on Friday 16th January 2009 at &.00pm in the Corn Exchange, Dorchester. D.Dixon to represent the Parish Council. ▪ DCC: Bridport Stakeholders Meeting, reference the new waste management site. There will be a meeting on the 29th January 2009 at 6.30pm at Bridport Town Council. E.Ripley to represent the Parish Council. ▪ National Trust: Latest edition of the Burton Bradstock newsletter. ▪ DAPTC: Latest circular and training opportunities. ▪ J & M Harding: Thank you letter for gifts. ▪ Letter from Bridport Older Peoples Forum Transport and Access Group: A letter supporting the possible development of a footpath in the High St. The Clerk to respond to the group and pass the letter on to S.Pett, Road Safety representative on the B3157 Project Board. 	<p>Clerk.</p> <p>Clerk.</p> <p>D.Dixon to attend.</p> <p>E.Ripley to attend.</p> <p>Clerk.</p>

6. Community Operations Report & Recommendations:

D.Venn stated that there was no report as no meeting had taken place. There had been no final result yet regarding the agreement with the N.Trust and the Council about the surrender of the car Park.

7. Planning & Development Report & Recommendations:

D.Batten reported that a meeting had taken place on the 9th December 2008. Discussion took place with the public under matters arising about Planning Application 1/D/08/002070, Manor Farm. After the open discussion it was agreed by the Planning Committee to write to WDDC stating that 13 members of the public had attended the Planning meeting and to express their concerns regarding the application primarily due to most of the development being outside of the defined building boundary. The Council reiterated its unanimous support for the application as long as a Locality Clause, by means of a Section 106 Agreement was inserted for affordable housing in the initial location and also at a secondary stage.

Approval has been given by WDDC for the following:

1/D/08/001942 – Golden Cap Cottage, Coast Rd. Erect timber decking.

1/D/08/001994 – Porthkerry, Shadrach. Replace canopy over front door.

1/D/08/001977 – Chesil Beach Lodge. Carry out alterations to the windows and doors following P.P. 1/D/08/000115. Erect Juliet balconies.

Consultation:

1/D/08/001979 – 31 Middle St. To replace existing old white door which is rotten with a new one that includes a small viewing pane. New door to be painted white. There were no objections.

1/D/08/002227 – Hive Beach café. Erect awning enclosure to extend canopied dining area. There were no objections.

1/D/08/002144 – 42 Grove Rd. Erect garden room. There were no objections.

1/D/08/002218 – Larkfield Caravan Park. Erect agricultural farm building, There were no objections as Planning permission did not need to be obtained. The Clerk to ascertain from WDDC the size and position of the building.

WDDC have reused the following applications:

1/D/08/001861 – Overland, Shipton Lane. Change roof to incorporate new dormer with two velux roof lights. Erect double garage with wood store and shed with storage/ancillary use above.

1/D/08/001683 – 7 Hive Close. Erect two storey extension with sunken patio. Carry out internal and external alterations.

There were also a number of tree reports which are logged on the planning minutes.

8. Finance Committee Report & Recommendations: There was no report.

9. Working Party Report on Council Structure:

The Chairman reported that he and the three Chairmen of the committees had recently had one meeting.

The following decisions had been made with immediate effect.

That a Responsible Finance Officer be employed, an advert has been placed in the BVN.

The Council's surgery will operate on a monthly basis, on the Tuesday before the Council's monthly meeting.

There will be a new Post Box with access for all councillors.

The Clerk will fill in from January 2009 a more detailed timesheet. Committee meetings will be minuted and agendas set by the Chairman or a designated person.

The Working Party will set another meeting to look at, Standing Orders.

The Finance Committee will meet on a quarterly basis, The Planning Committee will meet as and when required and the Community Operations Committee will revert back to a Working party looking at various issues as and when required.

Clerk.

A.Mackie

10. Working Party, 'Playing Fields'.

This committee consists of D.Venn, D.Dixon and D.Batten. The initial meeting looked at what age they should be working with and this was identified as 8-15 year olds from the immediate and surrounding area. It would look at the playing field site and others. It was important to involve young people in putting together a bid for future provision. This initially would be done by a post card survey and encouraging young people to attend an exciting event which would be videoed and used in a future bid. The £500 earmarked in this financial year would be used to promote this research and activities. It is hoped to bring back further details to the Council in April 2009, in order to fit into a grant aid bid in July.

**D.Venn,
D.Dixon
D.Batten**

11.Finance:

The following cheques were ratified:

Post Office £14.90 BT, Post Office £13.88 Wessex Water, Post Office £34.10 Electricity, Post Office £2.53 Gas, Post Office £78.23 Gas, Post Office £37.52 hangers Dairies, Post Office £186.73 Punch & Judy Bakery, Post office £246.44 Park Laundry, National Trust £2,446.63 Hive Café, The Roman Group £16.39 Stationary, Nildram £16.68 Broadband, A.Mackie £24.46 PC Thanks, Mrs Stevens £27.00 Cleaning, D.Batten £48.94 Xmas Tree, F.Moore £576.14 Clerk and RFO Wages, (£3.24 Postage).

12. B3157 Road Safety Update:

A.Mackie reported that S.Pett was ill and would not be able to attend the Project Board Meeting on Thursday 8th at 10.00am in Dorchester. There were no members of the Council available to attend. J.Harding offered to attend if it was possible. The Clerk to resolve this matter and to contact J.Harding. The Council had written to the appropriate authorities regarding the lack of cat's eyes and road markings on the B3157.

Clerk.

13. Library Report:

H.Seadon reported that there would be a fundraising meeting on Wednesday 14th January at 2.30pm, a special meeting regarding the constitution on 17th January in the Village Hall at 9.30am with voting at 10.00am, and a Committee meeting on the 29th January.

14. The Post office: A.Mackie reported that Lease negotiations were still ongoing at the present moment.

15. Consultation and other exercises where the Parish Council need to input a response.

A.Mackie and D.Dixon had completed a Parish Council response to the Shoreline Management Plan 2, and this had been sent to the appropriate body.

A.Mackie had responded to the Codes of Conduct consultation document.

H.Seadon would look at the Local Authority Publicity document and prepare a response for circulation to Councillors; a final response was required by the 12th march 2009.

H.Seadon.

16. A.O.B.

- **P.Dutton:** It was agreed to dismantle the poor bench on Elms Green. There is a new bench on Cliff Road with a new memorial plaque. The Post office sign near Mill St needs to be tightened up.
- **P.Toms:** Has reported a large hole in the road surface on the bend on Burton Road to the Highways department. The gate at the allotments has been repaired.
- **A.Mackie:** Has contacted P.Perkins WDDC with regard to potential flooding in Charles Rd from the field behind. Could councillors look at page 6 in the DAPTC newsletter with regard to Emergency Planning. This will be on the agenda of the

P.Dutton

Clerk.

next parish Council meeting.

17.Date of Next meeting: February 4th 2009.

18. Democratic Half hour:

- **R.Coatsworth:** It is very important that someone attends the B3157 Board Meeting to support the views of Burton Bradstock, the current proposed measures are poorly inadequate. R.Coatsworth reminded Councillors of the meeting regarding the Waste Disposal Site on the 29th January, and also stated that the Wych farm site was not actually dead at the present moment.
- **J.Grantham:** Reported that the six months tests on the B3157 was not a fair or accurate one and that having no cats eyes or white line markings was dangerous and stupid. J.Grantham gave out PACT cards for people to fill in if they wished regarding any issues that they had concerns over, this would then go to a PACT meeting and the top three priorities would be selected and the organisations would have six months to respond. Discussion took place about duplicity with the Parish Council and PACT.
- **Playground Bench:** Some repairs needed to be done.
- **M.Harding:** It might be useful to have a more welcoming monthly surgery by having a part of it in the downstairs area of the Reading Room.
- **J.Grantham:** Wessex water would be attending the February Meeting. A question was raised by J.Grantham as to whether or not the Post Office should be renamed the Bride Valley Post office as it serviced other villages as well as Burton Bradstock. This was overwhelmingly rejected by those present.

Clerk.

The Meeting closed at 8.53pm.

