

NEW COURSE STARTING AUTUMN 2010

FIRST STEPS TO USING YOUR DIGITAL PHOTOS

(Using Windows 7)

Week 1 – 2 HOURS

- Download photos from camera, CD or memory stick
- File management (put photos in folders, name folders, create and delete folders)
- Simple editing
- Printing photos
- Emailing photos

Week 2 – 2 HOURS

1. Create cards, posters, calendars using your photos.
2. Changing your computer's appearance (Desktop, screensavers etc.)

Week 3 – 2 HOURS

1. Photosharing and socialising on the web using
 - Using Flickr
 - Facebook
2. Creating a collage using Picknik

COST - £10 per session

Whilst we encourage students to bring their own laptops/notebooks with them to use in the classes, please understand that we would need them to arrive 15 minutes before the class commences, in order to check their systems are compatible, get them connected to our server, and ensure all the correct programmes are installed. There would also be an additional fee of £5 per course per student.